

**Project Monitoring Unit - Tezpur of
National Highways & Infrastructure Development Corporation
Limited
Notice Inviting e-Tender
(National Competitive Bidding through e-Tendering mode only)**

NHIDCL/PMU-TEZ/Estt/2020/01

Date:02.06.2020

1. National Highways and Infrastructure Development Corporation Ltd. (hereinafter called “the Employer”) invites sealed bids in single stage two cover system i.e. the Technical and Financial Bids from the experienced Firms/Tour & Travel Agency excluding those Firms/Tour & Travel Agency who have been declared as non-performing by MoRT&H/NHAI/NHIDCL or the Firms/Tour & Travel Agency those are blacklisted/debarred for specified period by MoRT&H/NHAI/NHIDCL :-

<i>Sr. No.</i>	<i>Name of work</i>
1	Providing of 04 nos. of light vehicles for a period of one year for the purpose of performing duties on behalf of DGM(P), PMU Tezpur, NHIDCL Category & Locations of deployment of vehicles will be as under: (i) One Innova or equivalent for PMU, Tezpur. (ii) Three Scorpio/Bolero or equivalent for PMU Tezpur/Sub-Branch office, Biswanath Chariali

Cost of Bid Documents:

Rs. 500/- in the form of DD/FDR in favour of DGM(P), PMU Tezpur, NHIDCL payable at Tezpur only. (Non-Refundable)

2. Norms of paying monthly charges of NHIDCL are as under:

Sl. No.	Type of Vehicle	Monthly running ceiling limits
1	Innova or equivalent	One Nos. (01) of Innova or equivalent (Travel up to 3000 Kms) as per terms & conditions
2	Scorpio/Bolero or equivalent	Three Nos. (03) of Scorpio/Bolero or equivalent (Travel up to 3000 Kms) as per terms & conditions

3. Date of Publishing is from 02.06.2020.

4. The complete BID document can be viewed / downloaded from web portal <https://eprocure.gov.in> & www.nhidcl.com from 02.06.2020 to 23.06.2020 (upto 15:00 Hrs. IST).

5. Bidder must submit its Financial bid and Technical Bid at <https://eprocure.gov.in> on or before 23.06.2020 upto 15:00 hours IST. Bids received online shall be opened on 24.06.2020 (at 13:00 hours IST).
6. Bid documents can be seen at and downloaded from the website www.nhidcl.com and <https://eprocure.gov.in>. Bid documents contain qualifying criteria for bidder, conditions and other details.
7. Bidder shall submit the following documents in physical form and scanned copy to be uploaded.
 - i) Registration of the Firms/Tour & Travel Agency
 - ii) Copy of PAN/ TAN Card
 - iii) Demand Draft/Fixed Deposit Receipt for cost of documents (Original)
 - iv) FDR/Demand Draft/Bank Guarantee for Bid Security (Original)
 - v) GST Registration Certificate
 - vi) Experience Certificate/Existing Commitments, if any
 - vii) Power of Attorney if bid is signed other than the Owner of the Firm/Tour & Travel Agency
8. The interested bidder can download the NIT / bidding document from the website <https://eprocure.gov.in> & www.nhidcl.com
9. To participate in bidding process, bidder have to get (DSC) "Digital Signature Certificate" as per Information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidder can get above mentioned digital certificate from any approved vendors. The Bidder, who already possess valid (DSC) "Digital Signature Certificate" need not to procure new Digital Signature Certificate.
10. The bidders have to submit their bids online in electronic format with Digital Signature. The bid cannot be uploaded without Digital Signature. No proposal (Except the documents as mentioned in point 7 above) will be accepted in physical form.
11. Bids will be opened online as per time schedule mentioned at Sr. No. 20.
12. Before submission of online bids, bidder must ensure that scanned copy of all the necessary documents have been attached with bid.
13. The department will not be responsible for delay in online submission of bids whatsoever reasons may be.
14. All the required information for bid must be filled and submitted online.
15. Bidders should get ready with the scanned copies of cost of documents & Bid Security as specified in the tender documents. The original instruments in respect of cost of documents, Bid Security and relevant documents will be submitted to the Tenders Inviting Authority by Registered post/courier/by hand as per time schedule specified.
16. The details of cost of documents, Bid Security specified in the tender documents should be the same, as submitted online (Scanned copies) otherwise bid will not be accepted.
17. No of vehicles are tentative and may increase/decrease as per the requirement.

18. Bidders can contact the undersigned for any guidance for getting DSC or any other relevant details in respect of e-tendering process.

19. The guidelines for submission of bid online can be downloaded from the website www.nhidcl.com & <https://eprocure.gov.in>.

20. Schedule of Bidding Process

The Company shall endeavor to adhere to the following schedule:

Sr. No	Description	Period
1.	Date of issue of NIT	02.06.2020
2.	Date of issue of Sale of Tender Documents	02.06.2020
3.	Date of close of sale of Tender Documents (through online)	23.06.2020 (upto 1500 Hrs)
4.	Last Date of receipt of pre-bid queries	18.06.2020 (till 1100 hours)
5.	Date of Pre-Bid meeting	19.06.2020 (at 1300 Hrs)
6.	Date of uploading of reply to the pre-bid queries	20.06.2020
7.	Date of submission of Tender/Bid (online & hard copy)	23.06.2020 (upto 1500Hrs)
8.	Opening of Technical BIDs at venue	24.06.2020 (1300 Hrs)
9.	Date of Uploading of list of Technically Qualified Applicants	To be intimated later
10.	Date of Opening of Financial Bids of Qualified Applicants	To be intimated later
11.	Date of issue of letter of award (LOA)	To be intimated later
12.	Validity of Bid	180 Days
13.	Return of signed duplicate copy of LOA	To be intimated later
14.	Submission of Performance Security (PS) and Additional Performance Security (APS), if any	Within 07 days of receipt of LOA.
15.	Signing of Agreement	Within 07 days from submission of Performance Guarantee.

21. Conditional bids would be rejected.

22. Any corrigendum or information with regard to this NIT shall only be uploaded online on website <https://eprocure.gov.in>.

23. NHIDCL reserves the right to accept/reject any or all the bids without assigning any reasons thereof.

Disclaimer:-

Work order will be issued based on as and when required. The work may be required to be partially executed or may not be executed at all by NHIDCL. No claim whatsoever from any of the selected bidders on this account shall not be entertained in this regard.

Date: 02.06.2020

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